

## **Head Coach Criteria for 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field**

### ***Time Frame:***

All applicants for the Head Coach position shall submit:

- a letter of interest,
- resume,
- three (3) letters of reference (two professional and one personal),
- documented evidence of fundraising projects including cash and in-kind value, and
- documented evidence of program development

to the USADTF Summer Deaflympics Head Coach Selection Chair by **01 May 2010**. USADTF will submit the selected Head Coach to the USADSF Board by **22 May 2010** for approval. Announcement of the selected Head Coach shall be made by **12 June 2010**.

Upon approval of the Head Coach, he/she will proceed advertising for the Specialty Coaches. The deadline for submitting names to the USADTF Board for approval is **10 July 2010**. The USADTF Board will recommend the selected Specialty Coaches to the USADSF Board by **17 July 2010**. Head Coach reserves the rights to delay the dates mentioned above if necessary.

### ***Coaches Selection:***

Selection of the USADTF Summer Deaflympics Head Coach shall be based on the recommendation by USADTF Summer Deaflympics Head Coach Selection Committee;

Once selected, the Head Coach will recruit and recommend the specialty coaching staff to the USADTF Board for approval. **(See Specialty Coaches Criteria for details)**

### ***Press Release:***

The criteria herein should be announced and advertised. Information regarding the Head Coach position shall be distributed separately through, but not limited to, e-mail, e-DTFNL (e-newsletter) affiliated track and field organizations (USA Track and Field, USADTF, member regions, and USA Deaf Sports Federation website), deaf publications, clubs, high school associations, and universities, wherever practical.

USADTF Summer Deaflympics Head Coach Selection Chair shall be the contact person for the Head Coach applicants.

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### ***USADTF Summer Deaflympics Head Coach Selection Committee:***

Four (4) members of the USADTF Summer Deaflympics Head Coach Selection Committee, appointed by the USADTF President, shall consist of the following:

- A former USA Deaflympics Coach;
- A former USA Deaflympics Athlete;
- A USADTF Board member;
- A USADSF VP NSO Board member;

### ***General Responsibilities:***

The Head Coach shall be responsible for recruiting, training, and preparing the 2012 World Deaf Athletics (Track & Field) Championships Team and 2013 USA Summer Deaflympics Team. The Head Coach shall communicate and work closely with the Games Preparation Committee (GPC) Director of the 2013 USA Summer Deaflympics Team on the following expectations:

- To set up a Specialty Coaching staff;
- To assist with the USADTF athletes selections and recruiting avenue;
- Participate in one of international competition in 2011 PANAMDES Deaf Games or 2012 World Deaf Athletics Championships;
- To recruit athletes for the 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field Team;
- To evaluate and select athletes for the 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field Team;
- To maintain effective communication ties with USADTF, and USA Summer Deaflympics Track and Field members;
- To maintain expressive and receptive in American Sign Language throughout the term.
- Willingness to participate in USADSF/Summer Deaflympics Committee Coaches' Retreat in order to collaborate with committee and other Summer Deaflympics coaches, and willingness to participate in the US Deaf Games (training camp) activities.

### ***Mandatory Eligibility Requirements:***

- Be at least 25 years old;
- Be a US citizen;
- Possession of a valid government-issued identify card;
- Possession of a US passport;
- Possess a Coaching knowledge background of Track & Field
- Possession of a valid basic first aid, CPR, and coach's safety training card;
- Member of the USA Deaf Sports Federation (USADSF), and the USA Deaf Track and Field (USADTF);
- Awareness of and adherence to the USADSF and USOC Code of Ethics;
- Knowledge of USADSF and USADTF Due Process procedures.
- Complete NCSI - Background Check (see last page).

***Minimum Qualifications:***

The USADTF Board shall recommend to the USADSF Executive Board the candidates to serve as the Head Coach of the 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track and Field Team.

***Recommendations to USA Deaf Sports Federation for Designation of 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Coaches:***

Based on selected Head Coach's positive performance and successful discharge of the general responsibilities with the USA Deaf Track and Field as outlined in this criterion, the USADTF Board shall recommend the selected coaches to the USADSF Executive Board as Specialty coaches of the 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field Team.

***Due Process:***

All applicants shall have the right to obtain due process in accordance with the provisions of the USADSF and USADTF bylaws, if they feel any part of the selection process is biased.

## **USADTF Coach Rating Form**

**NOTE:** The weight on Scoring to be used by the USADTF Summer Deaflympics Head Coach Selection Committee to assist determines the strength of each candidate. However, the committee reserves the right to weight in other factors not mentioned here.

### **Weight on Scoring Chart:**

#### **1) Knowledge & Coaching background of Track & Field**

- 1 point - 1-3 years
- 2 points - 3-7 years
- 3 points - 7-10 years
- 4 points - 10-15 years
- 5 points - 15+ years

Bonus of 2 points for international experience

Comments:

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#### **2) Fundraising/Public Relations Experience (includes cash and in-kind value)**

- 1 point - some experience
- 3 points - average experience
- 5 points - strong experience

Candidates are required to provide documented evidences of their successful fundraising efforts.

Comments:

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#### **3) Program Development/Coordinator**

- 1 point - some experience
- 3 points - average experience
- 5 points - strong experience

Candidates are required to provide documented evidence of their program developments.

Comments:

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## **Specialty Coaches Criteria for 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field**

The role of the Specialty Coach shall be to work with the Head Coach in a position to be defined by the Head Coach. The Specialty Coach shall be expected to commit to the general expectation as outlined below. The general expectations are as follows:

- To assist with preparation for the USADTF athletes selections;
- Participate in one of international competition in 2011 PANAMDES Deaf Games or 2012 World Deaf Athletics Championships;
- To assist Head Coach on preparation of the 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track and Field Team;
- To assist Head Coach on recruiting of athletes;
- To participate with Head Coach on evaluation and placement of athletes on 2012 World Deaf Athletics Championships and 2013 USA Summer Deaflympics Track & Field Team;
- To work closely with Head Coach on clinics and training to potential athletes, if any;
- To maintain expressive and receptive in American Sign Language throughout the term.

### ***Mandatory Eligibility Requirements:***

- Be at least 25 years old;
- Be a US citizen;
- Possession of a valid government-issued identify card;
- Possession of a US passport;
- Possession of a USATF Coaching certificate - Level I, II or III or equivalent;
- Possession of a valid basic first aid, CPR, and coach's safety training card;
- Member of the USA Deaf Sports Federation (USADSf), and the USA Deaf Track & Field (USADTF);
- Awareness of and adherence to the USADSf and USOC Code of Ethics;
- Knowledge of USADSf and USADTF Due Process procedures.
- Complete NCSI - Background Check (see last page).

### ***NCSI – Background Check:***

USA Deaf Sports Federation has worked with National Center for Safety Initiatives to ensure that this process is convenient, secure and confidential.

Simply go to <http://www.ncsisafe.com> and click on “Background Check Self Registration” on the left side of the webpage. Complete three easy steps:

- Step 1: Enter Self Registration Number: **63841826**
- Step 2: Enter Your Information as Requested
- Step 3: Provide Legal Authorization and Certification
- Step 4: Provide Payment Information (Visa/MasterCard)

“Red Light/Green Light” Results will be sent to USA Deaf Sports Federation. National Center for Safety Initiatives will contact you directly if there are any questions, problems or issues related to your specific information.

It is important when entering your name, you use your **full legal name** as written on your birth certificate or driver’s license. Please also verify that your social security number was typed correctly. Using nicknames or failing to type a correct social security number may delay or invalidate your background check.

If you have any questions or problems submitting your information, please call the National Center for Safety Initiatives at (866) 833-7100 x109.